Electronic Information Service User Agreement Acknowledgement and Verification

The District provides students with a variety of technology resources, including electronic devices, software, and electronic communication tools. These resources offer significant opportunities for teaching and learning; however, they must be used responsibly. While the District employs filtering software to protect against harmful material, it is ultimately the responsibility of both the teacher and the student to use the technology in accordance with District guidelines and policies.

Our goal in providing this service is to promote educational excellence in schools by facilitating resource sharing, fostering innovation, enhancing communication, and educating minors about digital citizenship. This includes teaching appropriate online behavior, interactions on social networking websites and in chat rooms, and raising awareness about and responses to cyberbullying.

Terms and Conditions

Students are responsible for their actions involving District technology, along with personal files, passwords, and accounts. Uses and activities that are expressly prohibited include:

- accessing or downloading VPNs or other proxy-avoiding extensions with the intent of bypassing District security features and filtering;
- accessing, submitting, transmitting, posting, publishing, forwarding, downloading, scanning, or displaying materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing, and/or illegal;
- soliciting or distributing information with the intent to threaten, harass, or bully others;
- using District technology for any illegal activity or activity that violates other Board policies, procedures, and/or school rules;
- copying or downloading copyrighted materials, including software, without the permission of the copyright owner or express authorization of the student's teacher or principal;
- representing as one's own work any materials obtained on the internet, such as term papers and articles (when internet sources are used in student work, the author, publisher, and website must be identified);
- sharing passwords, using other users' passwords without permission, and/or accessing other users' accounts;
- any malicious use, disruption, or harm to the school's technology devices, networks, and internet services, including, but not limited to, hacking activities and creating or uploading malware;
- accessing social networks without specific authorization from the supervising teacher;
- misusing a school name or logo on a personal website that gives the reader the impression that the website is an official school or District website;
- revealing home addresses, personal phone numbers or personal identifiable data unless authorized to do so by designated school authorities;
- using the EIS for commercial or financial gain, political lobbying or fraud;
- violating the District's Code of Conduct;
- not appropriately storing and backing up data;
- connecting your personal device to access the internet via personal Wi-Fi accounts or by any manner other than connecting through the secure wireless connection provided by the school system;
- connecting or installing any personal computer hardware, hardware components, or software to the District's EIS;
- accessing the network for any non-educational purposes;
- gaining or attempting to gain unauthorized access to the files of others, or vandalizing the data or files of another user;
- displaying the name *or* photo to personally identify an individual without receiving permission;
- posting anonymous messages;
- using free web-based email, messaging, video conferencing, or chat services without permission from the District Information Technology Department.

The District retains control, custody, and supervision of all its technology. The District reserves the right to monitor student usage of all District technology. Students have no expectation of privacy when using District technology, including email and stored files.

Artificial Intelligence (AI)

As emerging technologies like artificial intelligence (AI) and Natural Language Processing (NLP) become more prevalent, our District is proactively developing principles to guide the safe, effective, and responsible use of these tools for student learning.

Students are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, the use of Artificial Intelligence (AI) and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work except as outlined below. The use of AI/NLP tools, without the express permission/consent of a teacher, undermines the learning and problem-solving skills that are essential to academic success and that staff is tasked with developing in each student. Students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism, and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students may use AI/NLP tools if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following:

1. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
2. Data analysis: AI/NLP tools can be used to help students analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments—e.g., scientific experiments and marketing research.
3. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
4. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.
5. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts, and AI-powered translation tools can help students with hearing impairments understand spoken language.

The above list of acceptable uses of AI/NLP may be expanded with consent of the District administration as acceptable uses evolve with the technology. Staff and students must exercise transparency with respect to use.

As outlined above, under appropriate circumstances AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students may use such resources to help them better understand and analyze information and/or access course materials. If students have any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

As a student user, I agree to follow the District's requirements for use of technology. I will report any misuse of technology to the teacher or school administration. I understand that any violations of the above terms and conditions may result in disciplinary action and the revocation of my use of technology resources and services.

Parent or Guardian Cosigner

As the parent or guardian, I have read this agreement and understand it. I also agree to report any misuse of technology to a District administrator.

I accept full responsibility for supervision when my child's use of technology is not in a school setting. I hereby give my permission to have my child use the District's technology resources and services.

I will be financially responsible for equipment that is lost, stolen, or damaged. I understand there may be charges to my family if the laptop and/or technology provided is damaged, lost, or stolen. I will not leave the technology equipment in an unsecured area (in an unlocked vehicle, for example). I will immediately report theft or damage of any kind to my child's school. I will return the technology equipment and all accessories before the end of the school year or before my child withdraws from school.